

Charlton Fire District Meeting Minutes

October 3, 2017

PUBLIC MEETING: The public meeting of the Charlton Fire District was called to order on October 3, 2017 at 7:01 p.m.

PRESENT: Jeff Voigt (Chairman), Bob LeGere, Kevin Loukes, Sharon Cronin (Secretary),
Andy La Patra (Treasurer)

ABSENT: Dave Peters, Steve Eichfeld

1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

2. Approval of Minutes

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

3. Chairman's Report

Nothing to report

4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$104,215.79
Payroll Account: \$11,070.11
Apparatus Capital Reserve: \$105,028.76
Equipment Capital Reserve: \$125,192.60
Emergency Capital Reserve: \$25,051.60
Capital Improvement Reserve: \$298,171.88
Total ending on October 1, 2017: \$668,735.05

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Bob LeGere.
Approved 3-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes.
Approved 3-0.

5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 16 calls for the month:
10-EMS
4-Fire Alarm
1-C/O call
1-Electrical Emergency

- b. Car 18 mileage as of 10/3 is 32,470 and car 18-0 mileage as of 10/3 is 55,977.
- c. Received O2 bottles. Battery is back ordered.
- d. Firefighter Duane Rabideau has resigned and will be taken off county insurance.
- e. James Repice and David Vinciguerra are new firefighters and will be added to the insurance rolls.
- f. Body shop found more rot behind hinges on the doors of 18-2 so price will be slightly higher than originally quoted. 18-4 will be next this week.
- g. 18-2 had a small fire in the rear electrical compartment. Vander Molen ordered new parts which will be replaced this week.
- h. Need to purchase 40 batteries for packs.
- i. Dean DeCapria presented purchase requests. (Motions under new business)

6. Committee Reports

a. Facilities Management (Dave Peters)

Dave Peters continues to actively searching for a company to do repair work on parking lot.

b. Apparatus and Equipment (Bob LeGere)

See Chief's Report

c. Firematic Training and Fire Prevention Committee (Jeff Voigt)

There is nothing to report at this time.

d. Radio Communication and Informational Technology Committee (Kevin Loukes)

There is nothing to report at this time.

e. Staff Relations/Code of Ethics Committee (Steve Eichfeld)

There is nothing to report at this time.

7. Unfinished Business

- a. Driveway repair was discussed. See Facilities Management report.

8. New Business

Motion to approve the Secretary to place budget hearing notification in the Gazette made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve the Secretary to place snow bid notification in the Gazette made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

Motion to approve the Secretary to add new firefighters to county insurance rolls made by Jeff Voigt and seconded by Kevin Loukes. Approved 3-0.

Motion to approve the purchase of 40 batteries from Granger made by Jeff Voigt and seconded by Bob LeGere. Approved 3-0.

9. Privilege of the Floor

Firefighter asked about replacing existing flag pole with a longer flag pole. BOFC will look into it.

10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Bob LeGere 7:53 p.m.
Approved 3-0.

2:17 PM

CHARLTON FIRE DISTRICT #1

10/02/17

Profit & Loss

Cash Basis

September 2017

	Sep 17	Aug 17	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	0.91	1.56	-0.65
INTEREST & EARNINGS OPERATING	12.00	14.58	-2.58
INTEREST & EARNINGS OTHER ACCTS	22.73	23.14	-0.41
Total A2401 INTEREST & EARNINGS	35.64	39.28	-3.64
Total Income	35.64	39.28	-3.64
Gross Profit	35.64	39.28	-3.64
Expense			
A99019 INTERFUND TRANSFERS			
TO APPARATUS CAPITAL RESERVES	0.00	0.00	0.00
TO CAPITAL IMPROVEMENT RESERVES	0.00	0.00	0.00
Total A99019 INTERFUND TRANSFERS	0.00	0.00	0.00
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	33.35	33.35	0.00
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,261.20	0.00
Total A34101 FIRE PER SVC	2,261.20	2,261.20	0.00
A34104 FIRE PROTECTION			
COMMISSIONER TRAINING	0.00	85.00	-85.00
WASTE DISPOSAL	0.00	68.52	-68.52
FIREFIGHTER TRAINING	0.00	706.83	-706.83
WEBSITE ADMINISTRATION	0.00	20.00	-20.00
EQUIPMENT MAINT/REPAIR	16.19	0.00	16.19
INTERIOR FIREFIGHTING FIT TRAIN	28.00	0.00	28.00
BANK FEES	29.50	29.50	0.00
BUILDING & GROUNDS REPAIRS	185.30	0.00	185.30
ELECTRIC & GAS	212.35	204.90	7.45
TELEPHONE & CABLE	238.66	252.89	-14.23
WATER	364.95	0.00	364.95
BUILDING & GROUNDS MAINTENANCE	457.79	230.00	227.79
EMS SUPPLIES	694.21	662.71	31.50
APPARATUS MAINT/REPAIR	1,972.84	0.00	1,972.84
Total A34104 FIRE PROTECTION	4,199.79	2,260.35	1,939.44
A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
BUILDING EQUIPMENT	0.00	3,000.00	-3,000.00
PERSONAL PROTECTIVE EQUIP	350.00	0.00	350.00
SCBA BOTTLE & PACK REPLACEMENT	8,100.00	0.00	8,100.00
Total EQUIPMENT	8,450.00	3,000.00	5,450.00
Total A34102 FIRE, EQUIP & CAP OUTLAY	8,450.00	3,000.00	5,450.00
Total Expense	15,086.94	7,697.50	7,389.44
Net Income	-15,051.30	-7,658.22	-7,393.08

Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[expand all...](#)

<u>Account Name</u>	<u>Account No.</u>	<u>Ledger Balance</u>	<u>Avail. Balance</u>
R8021 0712 OPERATING	xxxxxxxx0712	\$104,215.79	\$104,215.79
R8021 0720 PAYROLL	xxxxxxxx0720	\$11,070.11	\$11,070.11
R8021 2286 APPARATUS	xxxxxxxx2286	\$105,033.07	\$105,033.07
R8021 2294 EQUIPMENT	xxxxxxxx2294	\$125,192.60	\$125,192.60
R8021 2302 EMERGENCY	xxxxxxxx2302	\$25,051.60	\$25,051.60
R8021 2310 CAPITAL	xxxxxxxx2310	\$298,171.88	\$298,171.88
Totals:		\$668,735.05	\$668,735.05

statement delivery preferences.

2:16 PM

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Sep 17</u>	<u>Sep 16</u>
R8021 0712 OPERATING	104,215.79	242,007.62
R8021 0720 PAYROLL	11,070.11	10,904.85
R8021 2286 APPARATUS	105,033.07	5,002.70
R8021 2294 EQUIPMENT	125,192.60	101,130.62
R8021 2302 EMERGENCY	25,051.60	25,039.08
R8021 2310 CAPITAL IMPROVEME...	298,171.88	152,515.99
TOTAL	<u>668,735.05</u>	<u>536,600.86</u>



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

Business Banking Statement
September 30, 2017
 page 1 of 3

0712

8 X 81 00008 R EM T1
 CHARLTON FIRE DISTRICT #1
 OPERATING ACCOUNT
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking
 CHARLTON FIRE DISTRICT #1
 OPERATING ACCOUNT

0712

Beginning balance 8-31-17	\$117,552.41
14 Subtractions	-13,327.12
Interest paid	+12.00
Net fees and charges	-21.50
Ending balance 9-30-17	\$104,215.79

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7627	9-8	\$706.83	7630	9-11	185.30	7633	9-18	16.19
7628	9-11	694.21	7631	9-11	28.00	7634	9-12	57.79
7629	9-8	1,972.84	7632	9-11	8,450.00			
Paper Checks Paid								\$12,111.16

Withdrawals	Date	Serial #	Location	Amount
	9-5		Bill Pay:Verizon 518399 Fb59Go4O	\$51.60
	9-5		Bill Pay:Time Warner Cable 106007 Jbx9Do4O	87.06
	9-5		Bill Pay:Kevin G Riehl N/A Sbc9Ro4O	100.00
	9-5		Bill Pay:National Grid 51564- Pbt9Fo4O	212.35
	9-5		Bill Pay:Town of Charlton N/A Rbe9Voee	364.95
	9-5		Bill Pay:Da Kenyon Enterpri Cfd #1 Wb29Ho4O	400.00
Total subtractions				\$13,327.12

Business Banking Statement
 September 30, 2017
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0712

Interest earned

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	30
Interest paid 9-29-17	\$12.00
Interest earned this statement period	\$12.00
Interest paid year-to-date	\$236.12

Fees and charges

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
9-11-17	Aug Kbo Manage Access (Monthly)	1	10.00	-\$10.00
9-29-17	Imaged Items With Statement Charge	1	3.50	-3.50
9-29-17	Duplicate Statement Service Charge	1	5.00	-5.00
9-29-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$21.50

2:07 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	117,552.41
Cleared Transactions	
Checks and Payments - 18 items	-13,348.62
Deposits and Credits - 1 item	12.00
	<u>-13,336.62</u>
Total Cleared Transactions	
Cleared Balance	<u>104,215.79</u>
Register Balance as of 09/30/2017	104,215.79
Ending Balance	104,215.79

2:07 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0712 OPERATING, Period Ending 09/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						117,552.41
Cleared Transactions						
Checks and Payments - 18 Items						
Check	08/01/2017	7627	DENNIS POKRZYW...	X	-706.83	-706.83
Check	09/05/2017	7632	MES	X	-8,450.00	-9,156.83
Check	09/05/2017	7629	VANDER MOLEN FI...	X	-1,972.84	-11,129.67
Check	09/05/2017	7628	MOORE MEDICAL	X	-694.21	-11,823.88
Check	09/05/2017		D.A. KENYON ENT...	X	-400.00	-12,223.88
Check	09/05/2017		TOWN OF CHARLT...	X	-364.95	-12,588.83
Check	09/05/2017		NATIONAL GRID	X	-212.35	-12,801.18
Check	09/05/2017	7630	OVERHEAD DOOR ...	X	-185.30	-12,986.48
Check	09/05/2017		KEVIN RIEHL	X	-100.00	-13,086.48
Check	09/05/2017		TIME WARNER CA...	X	-87.06	-13,173.54
Check	09/05/2017	7634	FASNY FCU CARD...	X	-57.79	-13,231.33
Check	09/05/2017		VERIZON	X	-51.60	-13,282.93
Check	09/05/2017	7631	GIBBY'S FIT TESTI...	X	-28.00	-13,310.93
Check	09/05/2017	7633	Ed Winslow	X	-16.19	-13,327.12
Check	09/11/2017		KEYBANK	X	-10.00	-13,337.12
Check	09/29/2017		DUPLICATE STMT ...	X	-5.00	-13,342.12
Check	09/29/2017		IMAGED ITEMS WI...	X	-3.50	-13,345.62
Check	09/29/2017		PAPER STATEMEN...	X	-3.00	-13,348.62
Total Checks and Payments					-13,348.62	-13,348.62
Deposits and Credits - 1 item						
Deposit	09/29/2017		INTEREST PAYME...	X	12.00	12.00
Total Deposits and Credits					12.00	12.00
Total Cleared Transactions					-13,336.62	-13,336.62
Cleared Balance					-13,336.62	104,215.79
Register Balance as of 09/30/2017					-13,336.62	104,215.79
Ending Balance					-13,336.62	104,215.79



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Business Banking Statement
September 30, 2017
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J0720

X 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking	0720	
CHARLTON FIRE DISTRICT #1		
PAYROLL ACCOUNT		
	Beginning balance 8-31-17	\$13,514.35
	3 Subtractions	-2,437.15
	Interest paid	+0.91
	Net fees and charges	-8.00
	Ending balance 9-30-17	\$11,070.11

Subtractions

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	9-1		Bill Pay:First New York Fcu 108600 3Bm93Ore	\$588.65
	9-1		Bill Pay:Sunmark Federal Cr 124890 1Bm93Ore	1,308.60
	9-18		Direct Withdrawal, lrs Usatxpymt	539.90
			Total subtractions	\$2,437.15

Interest earned

Annual percentage yield (APY) earned	0.10%
Number of days this statement period	30
Interest paid 9-29-17	\$0.91
Interest earned this statement period	\$0.90
Interest paid year-to-date	\$16.94

Fees and charges

<i>Date</i>	<i>Quantity</i>	<i>Unit Charge</i>	
9-29-17	1	5.00	-Duplicate Statement Service Charge
			-\$5.00

0720 - 03290

Business Banking Statement
September 30, 2017
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0720

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
9-29-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$8.00

2:17 PM
 10/02/17
 Cash Basis

CHARLTON FIRE DISTRICT #1
Profit & Loss
September 2017

	Sep 17	Aug 17	\$ Change
Income			
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	0.91	1.56	-0.65
INTEREST & EARNINGS OPERATING	12.00	14.58	-2.58
INTEREST & EARNINGS OTHER ACCTS	22.73	23.14	-0.41
Total A2401 INTEREST & EARNINGS	35.64	39.28	-3.64
Total Income	35.64	39.28	-3.64
Gross Profit	35.64	39.28	-3.64
Expense			
A99019 INTERFUND TRANSFERS			
TO APPARATUS CAPITAL RESERVES	0.00	0.00	0.00
TO CAPITAL IMPROVEMENT RESERVES	0.00	0.00	0.00
Total A99019 INTERFUND TRANSFERS	0.00	0.00	0.00
A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES			
MEDICARE EMPLOYEE	33.35	33.35	0.00
FICA EMPLOYEE	142.60	142.60	0.00
FEDERAL INCOME TAX	188.00	188.00	0.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,261.20	0.00
Total A34101 FIRE PER SVC	2,261.20	2,261.20	0.00
A34104 FIRE PROTECTION			
COMMISSIONER TRAINING	0.00	85.00	-85.00
WASTE DISPOSAL	0.00	68.52	-68.52
FIREFIGHTER TRAINING	0.00	706.83	-706.83
WEBSITE ADMINISTRATION	0.00	20.00	-20.00
EQUIPMENT MAINT/REPAIR	16.19	0.00	16.19
INTERIOR FIREFIGHTING FIT TRAIN	28.00	0.00	28.00
BANK FEES	29.50	29.50	0.00
BUILDING & GROUNDS REPAIRS	185.30	0.00	185.30
ELECTRIC & GAS	212.35	204.90	7.45
TELEPHONE & CABLE	238.66	252.89	-14.23
WATER	364.95	0.00	364.95
BUILDING & GROUNDS MAINTENANCE	457.79	230.00	227.79
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A34102 FIRE, EQUIP & CAP OUTLAY			
EQUIPMENT			
BUILDING EQUIPMENT	0.00	3,000.00	-3,000.00
PERSONAL PROTECTIVE EQUIP	350.00	0.00	350.00
SCBA BOTTLE & PACK REPLACEMENT	8,100.00	0.00	8,100.00
Total EQUIPMENT	8,450.00	3,000.00	5,450.00
Total A34102 FIRE, EQUIP & CAP OUTLAY	8,450.00	3,000.00	5,450.00
Total Expense	15,086.94	7,697.50	7,389.44
Net Income	-15,051.30	-7,658.22	-7,393.08

Account Summary

CHARLTON FIRE DISTRICT #1

Deposit Summary

[expand all...](#)

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R8021 0712 OPERATING	xxxxxxxx0712	\$104,215.79	\$104,215.79
R8021 0720 PAYROLL	xxxxxxxx0720	\$11,070.11	\$11,070.11
R8021 2286 APPARATUS	xxxxxxxx2286	\$105,033.07	\$105,033.07
R8021 2294 EQUIPMENT	xxxxxxxx2294	\$125,192.60	\$125,192.60
R8021 2302 EMERGENCY	xxxxxxxx2302	\$25,051.60	\$25,051.60
R8021 2310 CAPITAL	xxxxxxxx2310	\$298,171.88	\$298,171.88
Totals:		\$668,735.05	\$668,735.05

statement delivery preferences.

2:16 PM

CHARLTON FIRE DISTRICT #1
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

	<u>Sep 17</u>	<u>Sep 16</u>
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R8021 0720 PAYROLL	11,070.11	10,904.85
R8021 2286 APPARATUS	105,033.07	5,002.70
R8021 2294 EQUIPMENT	125,192.60	101,130.62
R8021 2302 EMERGENCY	25,051.60	25,039.08
R8021 2310 CAPITAL IMPROVEME...	298,171.88	152,515.99
TOTAL	<u>668,735.05</u>	<u>536,600.86</u>



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Business Banking Statement
September 30, 2017
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10712

8 X 81 00008 R EM T1
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 OPERATING ACCOUNT
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KeyBank Business Interest Checking
 CHARLTON FIRE DISTRICT #1
 OPERATING ACCOUNT

10712

Beginning balance 8-31-17	\$117,552.41
14 Subtractions	-13,327.12
Interest paid	+12.00
Net fees and charges	-21.50
Ending balance 9-30-17	\$104,215.79

Subtractions

Paper Checks

** check missing from sequence*

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Check</u>	<u>Date</u>	<u>Amount</u>
7627	9-8	\$706.83	7630	9-11	185.30	7633	9-18	16.19
7628	9-11	694.21	7631	9-11	28.00	7634	9-12	57.79
7629	9-8	1,972.84	7632	9-11	8,450.00			
Paper Checks Paid								\$12,111.16

<u>Withdrawals</u>	<u>Date</u>	<u>Serial #</u>	<u>Location</u>	<u>Amount</u>
	9-5		Bill Pay:Verizon 518399 Fb59Go4O	\$51.60
	9-5		Bill Pay:Time Warner Cable 106007 Jbx9Do4O	87.06
	9-5		Bill Pay:Kevin G Riehl N/A Sbc9Ro4O	100.00
	9-5		Bill Pay:National Grid 51564- Pbt9Fo4O	212.35
	9-5		Bill Pay:Town of Charlton N/A Rbe9Voeo	364.95
	9-5		Bill Pay:Da Kenyon Enterpri Cfd #1 Wb29Ho4O	400.00
Total subtractions				\$13,327.12

10712 - 03290

Business Banking Statement
September 30, 2017
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0712

Interest earned

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	30
Interest paid 9-29-17	\$12.00
Interest earned this statement period	\$12.00
Interest paid year-to-date	\$236.12

Fees and charges

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
9-11-17	Aug Kbo Manage Access (Monthly)	1	10.00	-\$10.00
9-29-17	Imaged Items With Statement Charge	1	3.50	-3.50
9-29-17	Duplicate Statement Service Charge	1	5.00	-5.00
9-29-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$21.50

2:07 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0712 OPERATING, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	117,552.41
Cleared Transactions	
Checks and Payments - 18 items	-13,348.62
Deposits and Credits - 1 item	12.00
	<u>-13,336.62</u>
Total Cleared Transactions	
Cleared Balance	<u><u>104,215.79</u></u>
Register Balance as of 09/30/2017	104,215.79
Ending Balance	104,215.79

2:07 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0712 OPERATING, Period Ending 09/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						117,552.41
Cleared Transactions						
Checks and Payments - 18 items						
Check	08/01/2017	7627	DENNIS POKRZYW...	X	-706.83	-706.83
Check	09/05/2017	7632	MES	X	-8,450.00	-9,156.83
Check	09/05/2017	7629	VANDER MOLEN FI...	X	-1,972.84	-11,129.67
Check	09/05/2017	7628	MOORE MEDICAL	X	-694.21	-11,823.88
Check	09/05/2017		D.A. KENYON ENT...	X	-400.00	-12,223.88
Check	09/05/2017		TOWN OF CHARLT...	X	-364.95	-12,588.83
Check	09/05/2017		NATIONAL GRID	X	-212.35	-12,801.18
Check	09/05/2017	7630	OVERHEAD DOOR ...	X	-185.30	-12,986.48
Check	09/05/2017		KEVIN RIEHL	X	-100.00	-13,086.48
Check	09/05/2017		TIME WARNER CA...	X	-87.06	-13,173.54
Check	09/05/2017	7634	FASNY FCU CARD...	X	-57.79	-13,231.33
Check	09/05/2017		VERIZON	X	-51.60	-13,282.93
Check	09/05/2017	7631	GIBBY'S FIT TESTI...	X	-28.00	-13,310.93
Check	09/05/2017	7633	Ed Winslow	X	-16.19	-13,327.12
Check	09/11/2017		KEYBANK	X	-10.00	-13,337.12
Check	09/29/2017		DUPLICATE STMT ...	X	-5.00	-13,342.12
Check	09/29/2017		IMAGED ITEMS WI...	X	-3.50	-13,345.62
Check	09/29/2017		PAPER STATEMEN...	X	-3.00	-13,348.62
Total Checks and Payments					-13,348.62	-13,348.62
Deposits and Credits - 1 item						
Deposit	09/29/2017		INTEREST PAYME...	X	12.00	12.00
Total Deposits and Credits					12.00	12.00
Total Cleared Transactions					-13,336.62	-13,336.62
Cleared Balance					-13,336.62	104,215.79
Register Balance as of 09/30/2017					-13,336.62	104,215.79
Ending Balance					-13,336.62	104,215.79



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

Business Banking Statement
September 30, 2017
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J0720

X 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
 PAYROLL ACCOUNT
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking
 CHARLTON FIRE DISTRICT #1
 PAYROLL ACCOUNT

0720

Beginning balance 8-31-17	\$13,514.35
3 Subtractions	-2,437.15
Interest paid	+0.91
Net fees and charges	-8.00
Ending balance 9-30-17	\$11,070.11

Subtractions

<u>Withdrawals</u>	<u>Date</u>	<u>Serial #</u>	<u>Location</u>	
	9-1		Bill Pay:First New York Fcu 108600 3Bm93Ore	\$588.65
	9-1		Bill Pay:Sunmark Federal Cr 124890 1Bm93Ore	1,308.60
	9-18		Direct Withdrawal, Irs Usatapyt	539.90
Total subtractions				\$2,437.15

Interest earned

Annual percentage yield (APY) earned	0.10%
Number of days this statement period	30
Interest paid 9-29-17	\$0.91
Interest earned this statement period	\$0.90
Interest paid year-to-date	\$16.94

Fees and charges

<u>Date</u>	<u>Quantity</u>	<u>Unit Charge</u>	
9-29-17	1	5.00	-\$5.00
Duplicate Statement Service Charge			

0720 - 03290

Business Banking Statement
September 30, 2017
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0720

**Fees and
charges**
(con't)

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
9-29-17	Paper Statement Fee	1	3.00	-3.00
Fees and charges assessed this period				-\$8.00



CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

* KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- Tell us your name and Account number;
Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
XFER FROM SAV - Transfer from Savings Account
XFER TO CKG - Transfer to Checking Account
XFER FROM CKG - Transfer from Checking Account
PMT TO CR CARD - Payment to Credit Card
ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

- Account Information : Your name and account number.
Dollar Amount : The dollar amount of the suspected error.
Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
The "Interest earned" shown on your statement, if any.

4 List from your check register any checks or other deductions that are not shown on your statement.

Table with 2 columns: Check # or Date, Amount. Includes a TOTAL row at the bottom.

5 List any deposits from your check register that are not shown on your statement.

Table with 2 columns: Date, Amount. Includes a TOTAL row at the bottom.

6 Enter ending balance shown on your statement.

7 Add 5 and 6 and enter total here.

8 Enter total from 4.

9 Subtract 8 from 7 and enter difference here.

This amount should agree with your check register balance.

2:09 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 0720 PAYROLL, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	13,514.35
Cleared Transactions	
Checks and Payments - 5 items	-2,445.15
Deposits and Credits - 1 item	0.91
Total Cleared Transactions	<u>-2,444.24</u>
Cleared Balance	<u>11,070.11</u>
Register Balance as of 09/30/2017	11,070.11
Ending Balance	11,070.11

2:09 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Detail
R8021 0720 PAYROLL, Period Ending 09/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,514.35
Cleared Transactions						
Checks and Payments - 5 items						
Check	09/01/2017		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	09/01/2017		Sharon B Cronin	X	-588.65	-1,897.25
Check	09/18/2017		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	09/29/2017		DUPLICATE STMT ...	X	-5.00	-2,442.15
Check	09/29/2017		PAPER STATEMEN...	X	-3.00	-2,445.15
Total Checks and Payments					-2,445.15	-2,445.15
Deposits and Credits - 1 item						
Deposit	09/29/2017		INTEREST PAYME...	X	0.91	0.91
Total Deposits and Credits					0.91	0.91
Total Cleared Transactions					-2,444.24	-2,444.24
Cleared Balance					-2,444.24	11,070.11
Register Balance as of 09/30/2017					-2,444.24	11,070.11
Ending Balance					-2,444.24	11,070.11



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Business Banking Statement
September 30, 2017
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J2286

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
APPARATUS CAPITAL RESERVE
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs	2286	
CHARLTON FIRE DISTRICT #1		
APPARATUS CAPITAL RESERVE		
	Beginning balance 8-31-17	\$105,028.76
	Interest paid	+4.31
	Ending balance 9-30-17	\$105,033.07

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 9-29-17	\$4.31
Interest earned this statement period	\$4.31
Interest paid year-to-date	\$24.61

2:10 PM
10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	105,028.76
Cleared Transactions	
Deposits and Credits - 1 item	<u>4.31</u>
Total Cleared Transactions	<u>4.31</u>
Cleared Balance	<u>105,033.07</u>
Register Balance as of 09/30/2017	105,033.07
Ending Balance	105,033.07



KeyBank
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Business Banking Statement
September 30, 2017
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2294

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES

2294

Beginning balance 8-31-17	\$125,187.46
Interest paid	+5.14
Ending balance 9-30-17	\$125,192.60

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 9-29-17	\$5.14
Interest earned this statement period	\$5.14
Interest paid year-to-date	\$46.81

2:10 PM
10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 10/01/2017

	<u>Oct 1, 17</u>
Beginning Balance	125,187.46
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.14</u>
Total Cleared Transactions	<u>5.14</u>
Cleared Balance	<u>125,192.60</u>
Register Balance as of 10/01/2017	125,192.60
Ending Balance	125,192.60



KeyBank
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Business Banking Statement
September 30, 2017
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2302

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
 EMERGENCY REPAIR RESERVES
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs	.2302	
CHARLTON FIRE DISTRICT #1		
EMERGENCY REPAIR RESERVES		
	Beginning balance 8-31-17	\$25,050.57
	Interest paid	+1.03
	Ending balance 9-30-17	\$25,051.60

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 9-29-17	\$1.03
Interest earned this statement period	\$1.02
Interest paid year-to-date	\$9.37

2:12 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2302 EMERGENCY, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	25,050.57
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.03</u>
Total Cleared Transactions	<u>1.03</u>
Cleared Balance	<u><u>25,051.60</u></u>
Register Balance as of 09/30/2017	25,051.60
Ending Balance	25,051.60



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Business Banking Statement
September 30, 2017
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2310

T 81 00000 R EM T1

CHARLTON FIRE DISTRICT #1
 CAPITAL IMPROVEMENTS RESERVES
 PO BOX 1369
 BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs
 CHARLTON FIRE DISTRICT #1
 CAPITAL IMPROVEMENTS RESERVES

2310

Beginning balance 8-31-17	\$298,159.63
Interest paid	+12.25
Ending balance 9-30-17	\$298,171.88

Interest earned

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 9-29-17	\$12.25
Interest earned this statement period	\$12.25
Interest paid year-to-date	\$85.05

2:13 PM

10/02/17

CHARLTON FIRE DISTRICT #1
Reconciliation Summary
R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 09/30/2017

	<u>Sep 30, 17</u>
Beginning Balance	298,159.63
Cleared Transactions	
Deposits and Credits - 1 item	12.25
Total Cleared Transactions	<u>12.25</u>
Cleared Balance	<u><u>298,171.88</u></u>
Register Balance as of 09/30/2017	298,171.88
Ending Balance	298,171.88

2:22 PM
 10/02/17
 Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
 January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	297,546.03	297,546.00	0.03	100.0%
Total A1001 REAL PROPERTY TAXES	297,546.03	297,546.00	0.03	100.0%
A2401 INTEREST & EARNINGS	418.90	500.00	-81.10	83.8%
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	0.00			
Total A5031 INTERFUND TRANSFERS	0.00			
Total Income	297,964.93	298,046.00	-81.07	100.0%
Gross Profit	297,964.93	298,046.00	-81.07	100.0%
Expense				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	1,692.00			
FICA EMPLOYEE	1,283.40			
MEDICARE EMPLOYEE	300.15			
NYS INCOME TAX	232.80			
SECRETARY WAGES	5,297.85	8,400.00	-3,102.15	63.1%
TREASURER WAGES	11,777.40	19,200.00	-7,422.60	61.3%
Total PERSONAL SERVICES	20,583.60	27,600.00	-7,016.40	74.6%
Total A34101 FIRE PER SVC	20,583.60	27,600.00	-7,016.40	74.6%
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	3,000.00	1,000.00	2,000.00	300.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	11,660.00	3,000.00	8,660.00	388.7%
HOSE REPLACEMENT	0.00	1,000.00	-1,000.00	0.0%
MISCELLANEOUS EQUIPMENT	699.99			
PERSONAL PROTECTIVE EQUIP	5,805.71	10,000.00	-4,194.29	58.1%
SCBA BOTTLE & PACK REPLACEMENT	8,100.00			
Total EQUIPMENT	29,265.70	17,000.00	12,265.70	172.2%
Total A34102 FIRE, EQUIP & CAP OUTLAY	29,265.70	17,000.00	12,265.70	172.2%

2:22 PM

10/02/17

Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
 January through September 2017

	Jan - Sep 17	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
2% FOREIGN INSURANCE REFUND	5,829.74			
ANNUAL AUDIT	3,500.00	4,000.00	-500.00	87.5%
APPARATUS MAINT/REPAIR	22,005.76	15,000.00	7,005.76	146.7%
ASSOCIATION DUES	100.00	300.00	-200.00	33.3%
BANK FEES	295.50	300.00	-4.50	98.5%
BUILDING & GROUNDS MAINTENANCE	6,584.29	4,800.00	1,784.29	137.2%
BUILDING & GROUNDS REPAIRS	2,285.30	4,300.00	-2,014.70	53.1%
COMMISSIONER TRAINING	210.00	500.00	-290.00	42.0%
DATA ENTRY-INCIDENT REPORTING	1,668.00	1,800.00	-132.00	92.7%
ELECTRIC & GAS	2,610.21	6,000.00	-3,389.79	43.5%
EMS SUPPLIES	3,388.52	3,000.00	388.52	113.0%
EMS TRAINING	0.00	1,000.00	-1,000.00	0.0%
EQUIPMENT MAINT/REPAIR	163.46	1,000.00	-836.54	16.3%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	1,124.69	2,000.00	-875.31	56.2%
FIREMATIC & REHAB SUPPLIES	0.00	1,200.00	-1,200.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	0.00	500.00	-500.00	0.0%
FUEL - BUILDING	4,573.74	4,000.00	573.74	114.3%
FUEL - TRUCKS	1,078.63	5,000.00	-3,921.37	21.6%
HOSE/LADDER TESTING	0.00	1,200.00	-1,200.00	0.0%
INSPECTION OF DEPARTMENT	6,683.00	7,000.00	-317.00	95.5%
INSURANCE	19,143.92	20,000.00	-856.08	95.7%
INTERIOR FIREFIGHTING FIT TRAIN	713.00	900.00	-187.00	79.2%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	209.27	500.00	-290.73	41.9%
PAGER REPAIR BATTERIES	248.66	1,000.00	-751.34	24.9%
PHYSICAL FITNESS	600.00	1,000.00	-400.00	60.0%
POSTAGE	311.00	400.00	-89.00	77.8%
PRINTING & SUPPLIES	403.52	1,000.00	-596.48	40.4%
PUBLIC NOTICES	23.97	200.00	-176.03	12.0%
SCBA PACK TESTING	184.00	1,000.00	-816.00	18.4%
TELEPHONE & CABLE	2,979.19	2,500.00	479.19	119.2%
WASTE DISPOSAL	848.30	800.00	48.30	106.0%
WATER	1,113.13	500.00	613.13	222.6%
WEBSITE ADMINISTRATION	160.00	300.00	-140.00	53.3%
Total A34104 FIRE PROTECTION	89,038.80	106,050.00	-17,011.20	84.0%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	1,283.40	1,800.00	-516.60	71.3%
MEDICARE EMPLOYER	300.15	400.00	-99.85	75.0%
Total A90308 SOCIAL SECURITY	1,583.55	2,200.00	-616.45	72.0%

2:22 PM

10/02/17

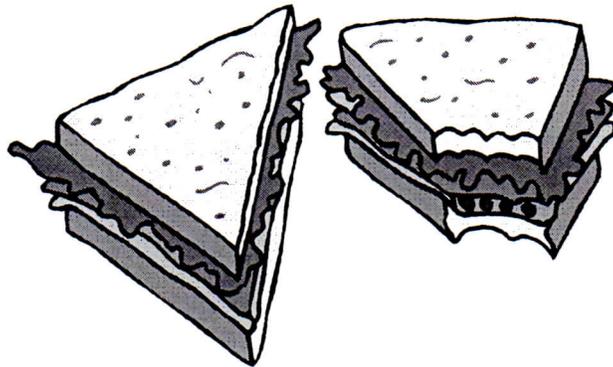
Cash Basis

CHARLTON FIRE DISTRICT #1
YTD P & L BUDGET vs. ACTUAL
January through September 2017

	<u>Jan - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	90,196.00	-90,196.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	5,000.00	-5,000.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	145,196.00	-145,196.00	0.0%
Total Expense	140,471.65	298,046.00	-157,574.35	47.1%
Net Income	157,493.28	0.00	157,493.28	100.0%

OPEN and CLOSED Syllable Word Pack

To see ideas for using this word pack, please visit this blog post: <http://thisreadingmama.com/2014/05/06/open-and-closed-syllable-games/>



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